

# BUSINESS OWNER COVER LETTER

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Date: \_\_\_\_\_

To,

The Visa Officer

Embassy of France / VFS Global

Subject: Schengen Visa Application - Business Owner

Dear Sir/Madam,

I am writing to apply for a Schengen tourist visa to visit France.

## Personal Details

Full Name: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Nationality: \_\_\_\_\_

## Business Details

Business Name: \_\_\_\_\_

Trade License Number: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Position/Role: \_\_\_\_\_

Years in Business: \_\_\_\_\_

## Travel Details

Travel Dates: \_\_\_\_\_

Purpose of Visit: \_\_\_\_\_

Accommodation: \_\_\_\_\_

I confirm that my business operations will continue during my absence under the supervision of

[Name/Position]. I have strong ties to the UAE and will return after my trip.

I have enclosed all required documents including trade license, bank statements, and proof of accommodation.

Yours faithfully,

Signature: \_\_\_\_\_

Name: \_\_\_\_\_